

We kindly invite you to the
Horizon Europe Administrative and Financial Project Management
training to be held online in MS Teams
on 7 December 2023
9.30 – 15.30

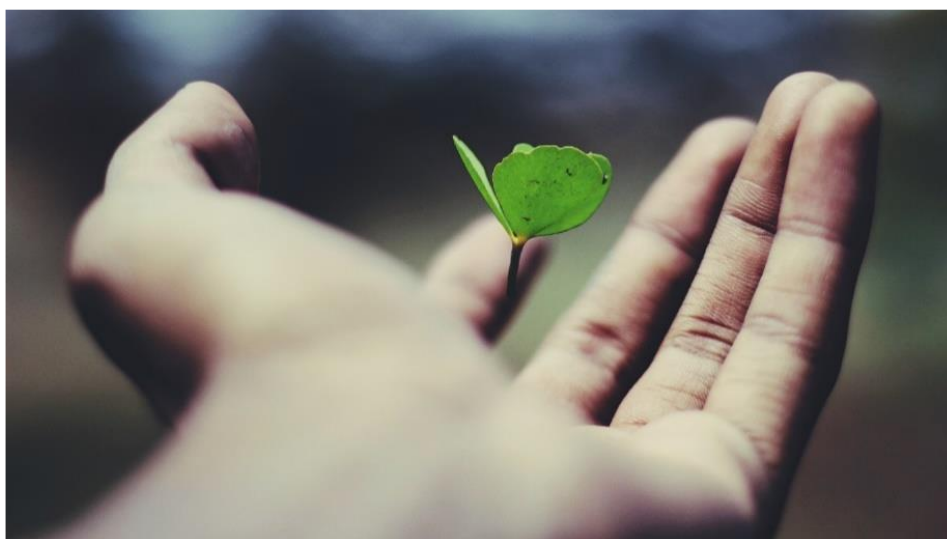


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The training will be carried out by Mrs Sara Dishkova who works within the European Academy and is a certified internal auditor (obtained CIA certificate) with experience in the private sector and with beneficiaries of EU funds. Among other things, she worked as an internal auditor of EU agencies and offices and as an external auditor within the European Commission.

The training will be conducted in English in MS Teams.

The number of participants is limited. Register for the event via the

[electronic application form](#).

We look forward to meeting you!

University of Maribor, Department for Research and Arts



The event is organised as part of the KR PAN project - Krepitev Raziskovalne Podpore in Aktivnosti za Napredek na evropskih raziskovalnih projektih (Strengthening Research Support and Activities for the Advancement of European research projects), co-funded by the Republic of Slovenia, Ministry of Higher Education, Science and Innovation as well as the European Union – NextGenerationEU.

PROGRAMME:

9.30 – 10.00	<p>Session 1: Introduction to EU Multiannual Financial Framework 2021 – 2023 and Horizon Europe EU Programme</p> <ul style="list-style-type: none"> - Legal basis for EU Funding - Investment instruments in Research - Grants as an EU Budget Instrument <ul style="list-style-type: none"> o Taking advantage of the Grant Agreement Template as a guidance for financial management o Consortium Grants vs. Mono-beneficiary Grants o Amendments to the Grant Agreement o Payments types o Reporting
10.00 – 11.00	<p>Session 2: Financial Rules for Budgeting and Financial Reporting in HE Grants (general)</p> <ul style="list-style-type: none"> - Why are costs identified as Direct vs Indirect? - How can EU Contribution be provided? - Eligibility for participation in Calls for Proposals - Costs eligibility for EU Contribution in budget-based Grants - Specific cost eligibility rules (per cost category): <ul style="list-style-type: none"> o Personnel costs <ul style="list-style-type: none"> a) Principles in measurement of personnel costs for HE Grants: Time-recording, Double ceiling rule, Parental leave time consideration b) Costs sub-categories in Personnel costs (A1, A2, A3, and A4) c) Calculation methodology principles and examples <ul style="list-style-type: none"> i) A1: Remuneration
11.00 – 11.15	----- Break -----
11.15 – 12.30	<p>Session 2 (cont.): Personnel Costs</p> <ul style="list-style-type: none"> ii) A2 specific eligibility criteria and examples iii) A3 specific eligibility criteria and examples iv) A4 specific eligibility criteria and examples
12.30 – 13.30	----- Break -----
13.30 – 15.30	<p>Session 3: Third parties' participations in a HE Grant and specific eligibility rules (and examples) for their costs</p> <ul style="list-style-type: none"> - Subcontractors, In-kind contributors, Affiliated entities, Others <p>Specific eligibility rules (and examples) for:</p> <ul style="list-style-type: none"> - Travel costs - Equipment costs - Other Direct Costs - What is Value for Money principle and how to comply with it? - What is No-Conflict of Interest principle and how to comply with? - How to draft an appropriate Procurement Policy that would ensure applying correctly these principles? - Ineligible costs types; - Other Grant types: Lump sum Grants, Marie Curie Grants
15.00 – 15.30	Closing Remarks and Q&A Session