University of Maribor

Pivot-RP

Accelerate your Research Funding

Start Guide and Search Tips

What is Pivot-RP?

Pivot-RP is the most comprehensive resource for finding global funding opportunities. Coupled with a database of scholarly profiles and conferences seeking proposals, Pivot-RP helps automate the process of matching financial support to researchers and partners. Pivot-RP includes billions of dollars in funding opportunities from the broadest scope of sources including from public institutions, non-profit organisations, corporations and multinational organisations – all in one easy to search tool.

To access Pivot-RP, navigate here: https://pivot.proquest.com

You can use the links below to navigate to specific topics in this guide.
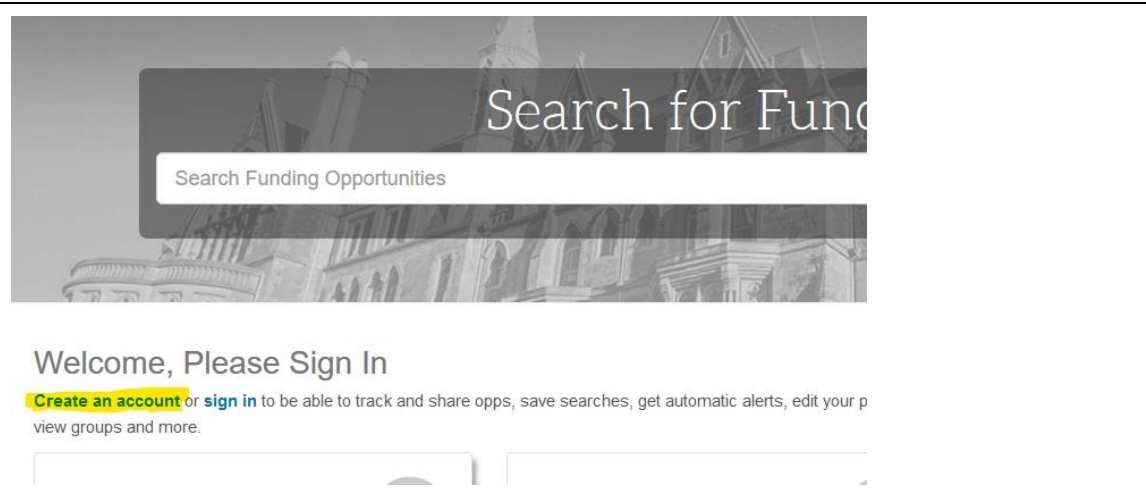
Creating an Account

As a new Pivot-RP user, you may want to start out by giving yourself an account. This will allow you to save searches, track opportunities, create regular email updates, and send emails about individual grant opportunities to yourself or others.

You will also be able to manage a personal profile which allows you to get personalised funding recommendations and will make you more visible to potential collaborators.

Having an account will allow you to access Pivot-RP when outside of your institution's IP range – which means you can use Pivot-RP from anywhere you have internet access.

Note that when creating a Pivot-RP account, you must sign up with your institutional/university email address and create a password, or, use institutional SSO credentials[1] (and then validate with your email address). Pivot-RP will not allow you to use a personal email.

To sign up for an account, select the **Create Account** link from the login screen or from the home dashboard page which you will see if you are IP authenticated.	Search for Func Search Funding Opportunities **Welcome, Please Sign In** Create an account or **sign in** to be able to track and share opps, save searches, get automatic alerts, edit your p view groups and more.

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[1] Note: Not all institutions have SSO configured. University of Maribor currently does not have SSO configured.

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Note that the **Sign in** link is just next to it. You do not need to login to search if you are in an institutionally recognised IP range, but you will be required to login to use any of the save or email functions.	## Welcome, Please Sign In **Create an account** or <mark>sign in</mark> to be able to track and s view groups and more.
The sign-up page asks for your name, email, and prompts you to create a password. Your email address will serve as your userID. Find and select our university/institution from the institution pull down menu. The system will send you an email with a link that serves as a confirmation, and will lead you to a website where you may log in. If the confirmation email does not arrive in a short amount of time, you may want to check your email account's spam folder.	All fields required. Name: First / Middle / Last Institution Email: [ ] Password: [ ] Re-enter password: [ ] Affiliated Member Institution: Please select an institution ▾ ☐ I consent to the collection and use of my personal information consistent with the Privacy Policy and I acknowledge that use of the service is subject to the Terms & Conditions. Without your consent, we can not create an account. Information about managing personal data in Pivot **Create my account**

Claiming a Profile

All Pivot-RP users can claim and manage a personal profile. For most users Pivot-RP comes pre-populated with a profile that has been set up by the Pivot-RP editors on behalf of your institution. You will just need to **Claim your Profile** to be able to manage and edit its contents. Your profile can contain biographical information about your role and research interests, as well as lists of publications and grants awarded.
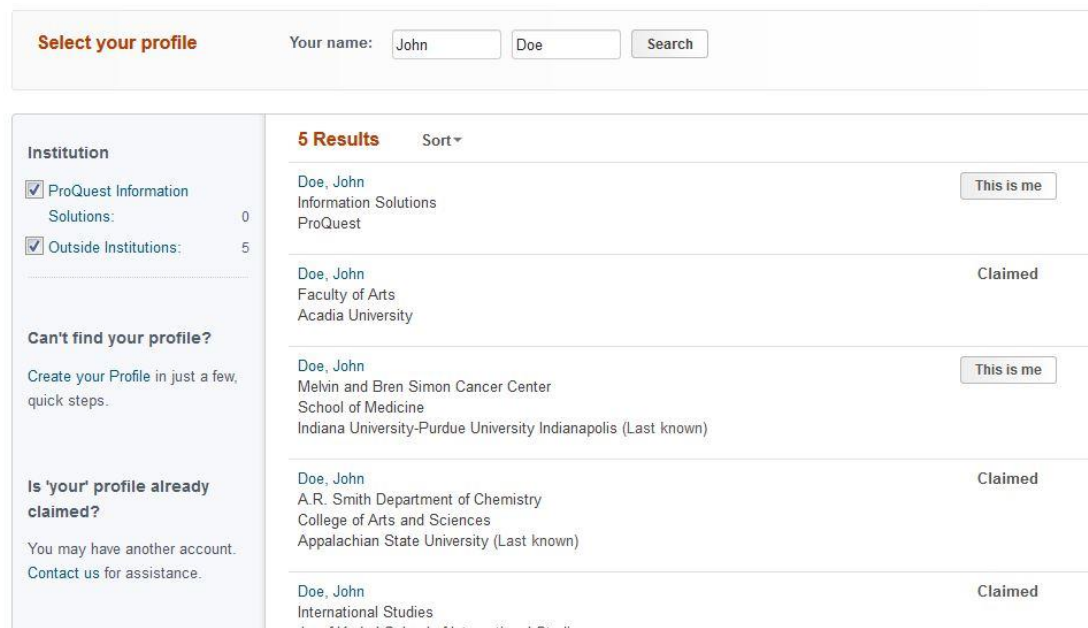
While you do not need to maintain a profile to use Pivot-RP, the profile information is used to provide you with automatic **Funding Advisor Alerts** which are weekly recommendations of funding opportunities that may be of interest to you. You can opt out of receiving such recommendations in your personal **Preferences** settings.

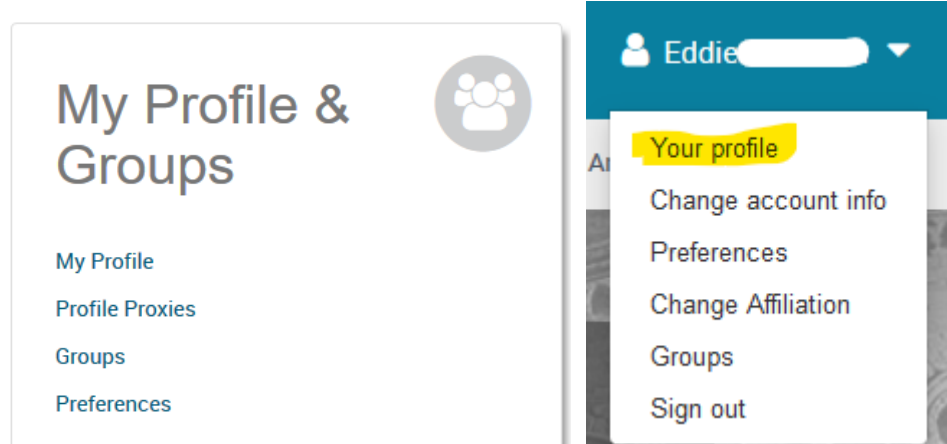|	
Once you have created an account, choose **My Profile** and you will be prompted to **Claim your Profile**.	My Profile & Groups My Profile
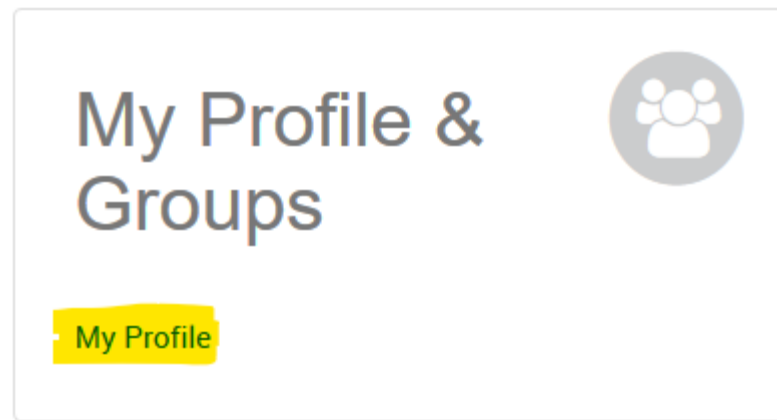
Next you will see a **Select your profile** page which should display your profile. If you have a common name, you may be prompted to select from a list of potential matches. Find your profile and select "**This is me**" to claim it.

The system will send you an email with a link that serves as a confirmation that you have claimed your profile.

Select your profile

Your name: John | Doe | Search

5 Results Sort▾

Institution

☑ ProQuest Information Solutions: 0
☑ Outside Institutions: 5

Can't find your profile?

Create your Profile in just a few, quick steps.

Is 'your' profile already claimed?

You may have another account. Contact us for assistance.

Doe, John
Information Solutions
ProQuest
[This is me]

Doe, John
Faculty of Arts
Acadia University
[Claimed]

Doe, John
Melvin and Bren Simon Cancer Center
School of Medicine
Indiana University-Purdue University Indianapolis (Last known)
[This is me]

Doe, John
A.R. Smith Department of Chemistry
College of Arts and Sciences
Appalachian State University (Last known)
[Claimed]

Doe, John
International Studies
[Claimed]

The next time you log in to Pivot-RP you will find a link to **My profile** on the home page, or, in the drop-down menu under your name. It is a good idea to view and update the contents of your profile.

My Profile & Groups

My Profile
Profile Proxies
Groups
Preferences

👤 Eddie▾

Your profile
Change account info
Preferences
Change Affiliation
Groups
Sign out

From your profile page you can select **Edit Profile** at any time to add, delete or update any of the information that is visible.

Linking a CV or publication page to your profile, or, adding a few Keywords that match your research interest, will improve the automated funding adviser recommendations you receive.

John Doe

Edit Profile

Senior Research Fellow, Engineering
Community of Science

Searching

The best place to start a Pivot-RP search is from the **Funding tab**. Pivot-RP offers several ways to quickly perform a search and get relevant results related to your research interests.

Pivot-RP also allows you to search researcher profiles from the **Profiles tab**. All profiles provide links to funding opportunities that would be recommended for each researcher based on the contents of their profile.

Choose the **Funding tab** to see all your search options. You can choose to search
- by entering **Free-Text terms**
- by **Funder name**
- by **Keywords**
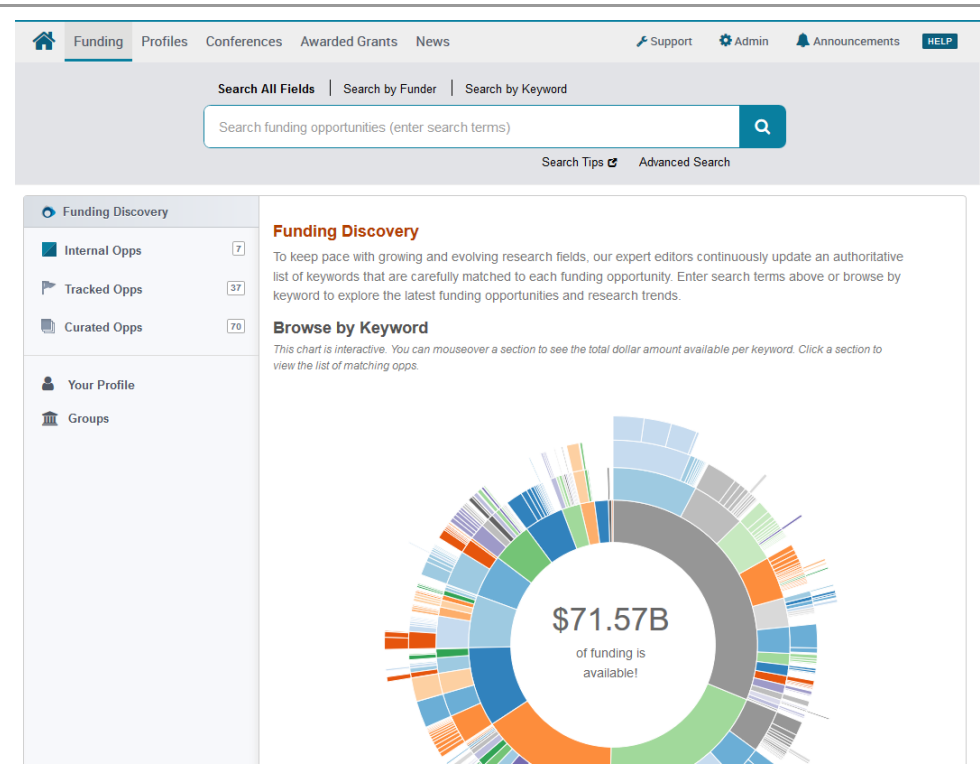
or

- you can browse and select keywords using the graphical **browse by keyword** wheel

or

- choose **Advanced Search** for more precise searching options

Browsing and Searching with Keywords

Because the titles and descriptions of the grant opportunities are often written in very general terms or are summarised from the full text of the opportunity, simple free-text searches may not yield the most precise or comprehensive results. One of the best ways to overcome this is to use the pre-defined **keyword** search options since Pivot-RP editors carefully map one or more of those keywords to each entry in the database. Searches using pre-defined keywords can be more precise.

One way to search by keyword is to use the interactive **Browse by Keyword** wheel. Hovering over different parts of the wheel will give you a sense of approximately how much funding is available by topic.

Note: not all funders specify exactly how much funding is available so there is usually even more funding available at any given time than what the wheel displays.

Browse by Keyword   Take a Tour

This chart is interactive. You can mouseover a section to see the total dollar amount available per keyword. Click a section to view the list of matching opps.

$48.38B
of funding is available!
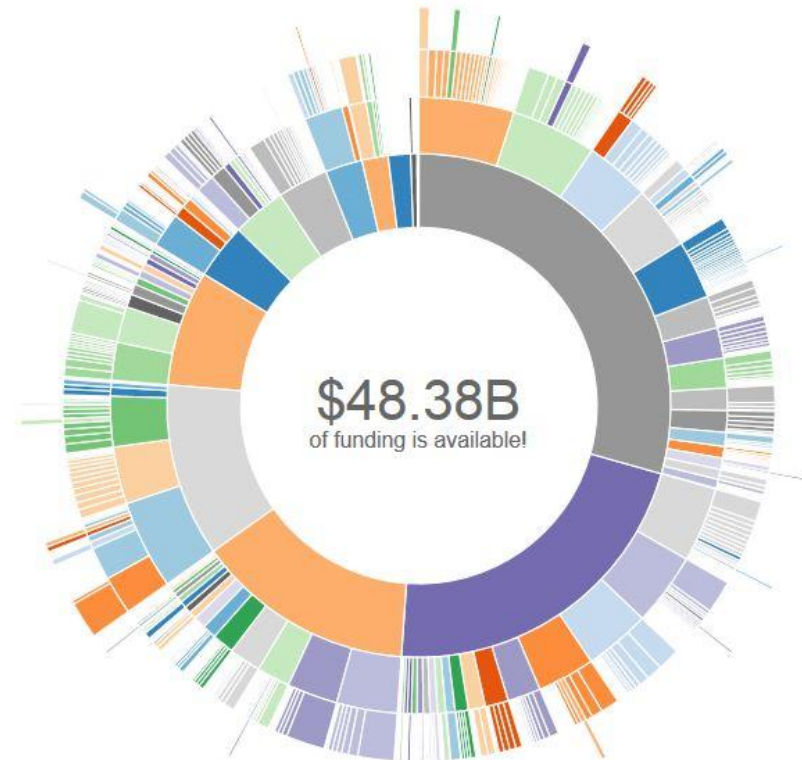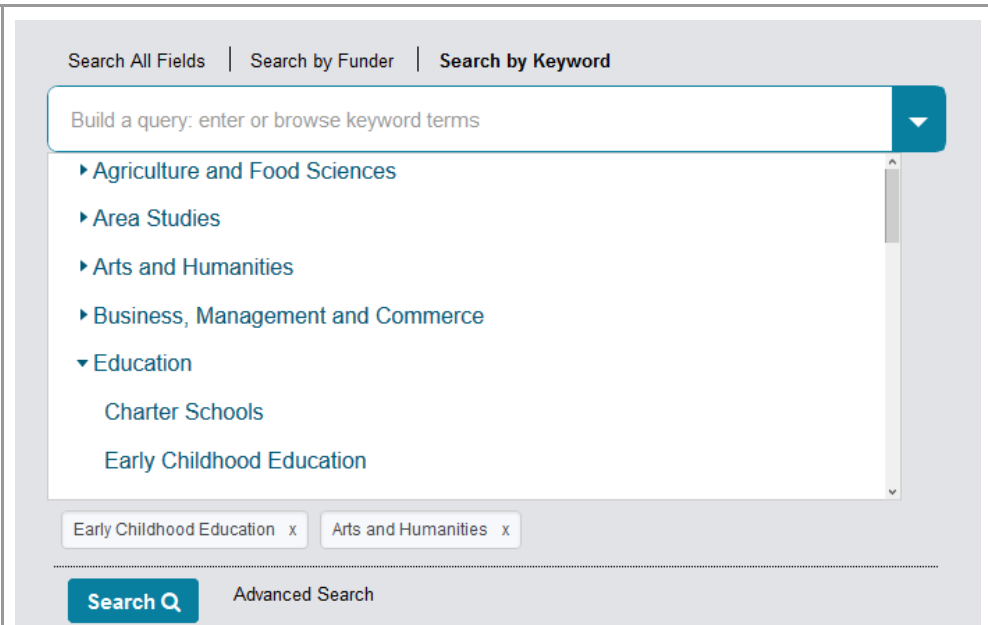
If you find a **Keyword** that matches your research interest when hovering over the wheel, just click that part of the wheel to view all results in Pivot-RP currently associated with that term.
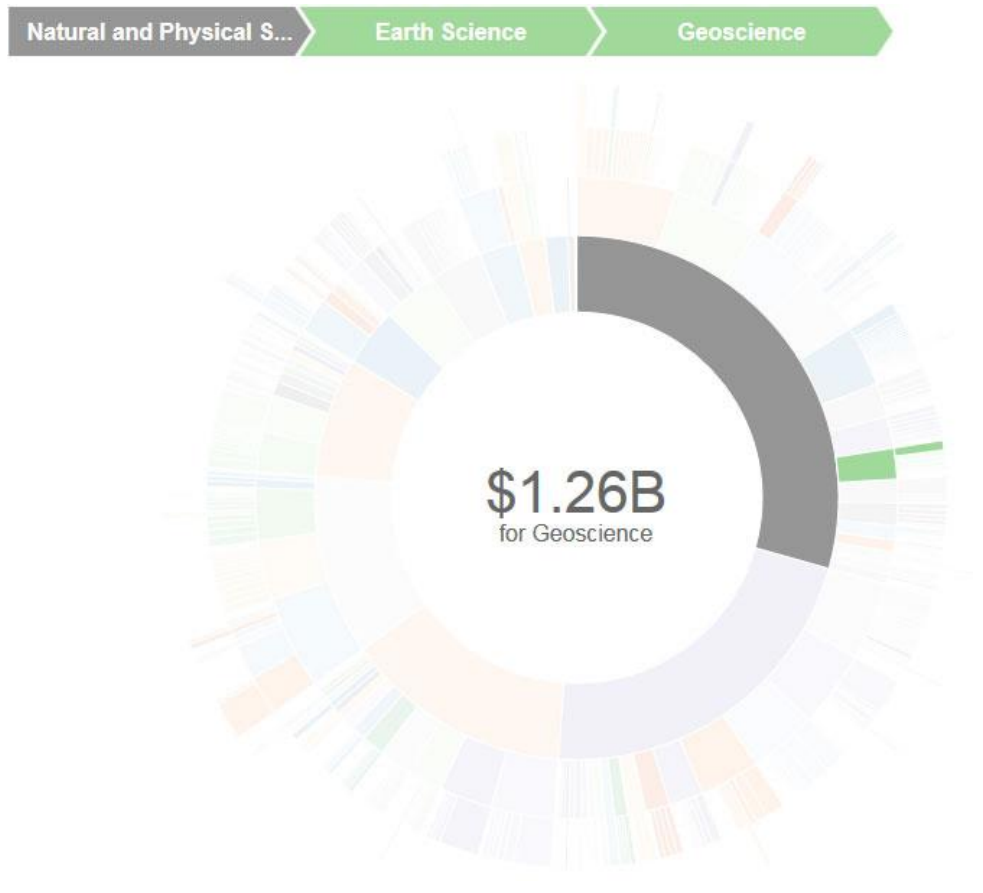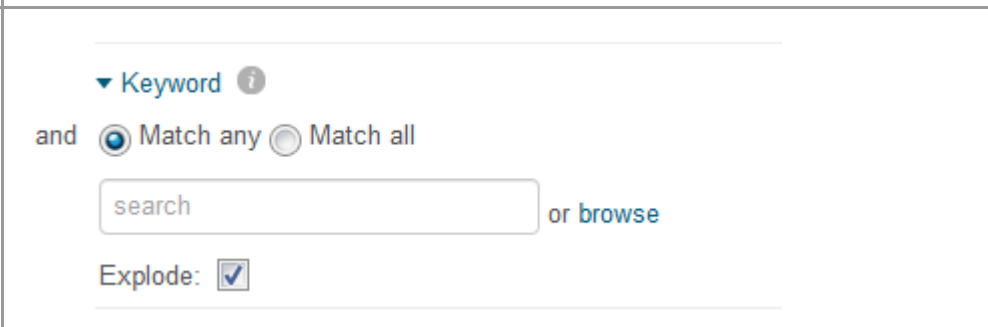

Choose **Search by Keyword** to browse the Pivot-RP keyword hierarchy. You can also type terms in the search box and Pivot-RP will match them to the keyword hierarchy.
 	
This allows you to build a query that uses one or more keyword terms and may lead you to discover related keyword terms you had not yet thought of.
 	
Note that when using multiple keywords, they are automatically combined with an OR, which means that your results will contain at least one of the keywords that you selected.
	Search All Fields Search by Funder **Search by Keyword**
	
	Build a query: enter or browse keyword terms ▾
	
	▸ Agriculture and Food Sciences
	▸ Area Studies
	▸ Arts and Humanities
	▸ Business, Management and Commerce
	▾ Education
	    Charter Schools
	    Early Childhood Education
	
	Early Childhood Education x Arts and Humanities x
	
	Search Q Advanced Search

Keywords can also be found and included in searches (along with other search parameters) when using the **Advanced Search** form	▾ Keyword ⓘ and ◉ Match any ◯ Match all search or browse Explode: ☑

Using Advanced Search - Tools for Narrowing a Search

One of the most effective ways to search Pivot-RP is to use the Advanced Search form which allows you to set very specific search criteria for a more precise, narrow results set.

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The Advanced Search page has many tools for pre-scoping and limiting your search results.

You can search all or just specific fields within funding opportunity records by using the **All Fields** pull down menu.

You can also pre-filter results by funding type, by dollar amount, by upcoming deadline, or by a handful of other useful parameters related to eligibility or applicant type.

Funding Advanced Search

Find Opportunities matching

◉ Match *all* of the fields

and | All Fields ⌄ |

and | All Fields ⌄ |

and | All Fields ⌄ |

✛ Add another row

▸ Amount

▸ Deadlines

▸ Limited Submission

▸ Applicant/Institution Location

▸ Activity Location

▸ Citizenship

▸ Funding Type

▸ Keyword

▸ Applicant Type

University of Maribor

Placing search terms on two separate lines will cause the ideas to be combined with an AND, meaning each resulting item will contain both topics. Items on the same line are automatically combined with an OR, which means that your results will contain at least one of the keywords that you selected.	◉ Match *all* of the fields ◯ Match *any* of the fields ⓘ All Fields ▾ early childhood education or ⓘ **and** All Fields ▾ mathematics or and All Fields ▾ or + Add another row
Choose **Funding Type** to limit to opportunities of a particular type or for a particular activity, such as postdoctoral awards or travel.	▾ Funding Type and ☐ Publishing or Dissemination ☐ Research: Project Grants & Innovation ☐ Scholarships, Training or Bursaries ☐ Tenders ☐ Travel
Choose **Funder Type** to limit to opportunities from a particular type of funder, such as the US or international governments, a private foundation, or a commercial entity.	▾ Funder Type and ☐ Non-US National Government ☐ State, Province or Local Government ☐ Multinational Organization ☐ Commercial or Private Sector ☐ Professional Society or Association

Choose **Applicant/Institution Location** to limit where the applicant can be based to apply from.

Choose **Activity Location** to limit by where the activity may take place.

Choose **Citizenship** to limit results based on citizenship requirements stipulated by the funder.

Note: In some cases, you may see these filters enabled by default by your Institution's Pivot-RP administrator

▾ Applicant/Institution Location

and
- ☐ Afghanistan
- ☐ Åland Islands
- ☐ Albania
- ☐ Algeria
- ☐ American Samoa

Include: ☐ Unrestricted ☐ Unspecified

▾ Activity Location ⓘ

and ● Match any ○ Match all

search   or more locations

Include: ☐ Unrestricted ☐ Unspecified
☐ Sub-entities ☐ Super-entities

▾ Citizenship

and Search/Select country ▾

Include: ☐ Unrestricted ☐ Unspecified

You can also exclude opportunities that meet certain criteria in the **Exclude Opportunities matching** section.

This is useful to eliminate opportunities that might contain requirements you know do not meet your needs, or, that are related to research areas you are not interested in.

Exclude Opportunities matching

○ Match *all* of the fields   ● Match *any* of the fields ⓘ

or not   [All Fields ▾]   [   ]   or   [

➕ Add another row

▸ Deadlines

▸ Limited Submission

▸ Applicant/Institution Location

▸ Activity Location

▸ Citizenship

▸ Funding Type

▸ Keyword

▸ Applicant Type

▸ Funder Type

▸ Country of Funder

Working with Results

Your search in Pivot-RP will result in a list of possible opportunities.

By scanning the list, you can see deadlines, dollar amounts and funders

The list may be narrowed further by any of the terms in the categories listed to the left, including:
- **Funding Type**
- **Funder Type**
- **Keywords**
- and more

Choose **Sort** to order the list of opportunities by:
- **Relevance**
- **Title**
- **Deadline**
- **Amount**

Choose the **magnifying glass** icon to quickly view a brief description of the opportunity and its eligibility requirements	**Early Care and Education Research…** **ABSTRACT** Since 1991, the Administration for Children and Families (ACF) has supported the development of partnerships between Head Start programs and their local research community through the Head Start Graduate Student Research Grants. These awards attract… **ELIGIBILITY** Eligibility is limited to accredited public, state-controlled, and private institutions of higher education acting on behalf of doctoral-level graduate students. To be eligible to administer the grant on behalf of the student, the institution must be…
To view the full details of a grant opportunity, choose the **title** of the opportunity to be brought to a full details page for that opportunity.	**21 Results** Sort▾ Deadline Amount **Early Care and Education Research Scholars: Head Start Graduate Student Research Grants** 01 Apr 2019 $50,000 USD United States Department of Health and Human Services (HHS) Application Administration for Children and Families (ACF) Confirmed Office of Planning, Research, and Evaluation (OPRE)

Each Full details display gives you information about:
- **Deadlines**
- **A detailed description**
- **Contact information**
- **A link to the funding agency's website**
- **Eligibility requirements**
- and more

Development funding

Opp ID: e7e3a0e3-8c8d-43bc-9efa-d1d75de8f0f3 | Research: Project Grants & Innovation | Last edited on 15 Sep 2021

Full Details

Website	https://bupl.dk/forskning-udvikling/udviklingspulje/ ⬀
Funder	Danish Union of Early Childhood- and Youth-Educators
Funder Type	Private Foundation or Non-Profit
Country of Funder	Denmark
Amount	**Upper: 100,000 kr.** DKK
Applicant Type	Individuals: Early Career and Emerging in Field Individuals: Graduate Student or Pre-doc Individuals: Mid-Career to Established in Field
Applicant/Institution Location	Denmark
Citizenship	Unspecified
Activity Location	Unspecified
Abstract	Børne- og Ungdomspædagogernes Landsforbund indbyder ansøgninger om støtte fra dets udviklingspulje. Denne støtter udviklingsprojekter i pædagogiske institutioner for at bidrage til styrkelse af pædagogprofessionen og... more »
Eligibility	BUPL's medlemmer, ledere og pædagoger kan søge om støtte. Ansøgninger kan udarbejdes i samarbejde med andre pædagogisk relevante udviklingspersoner.
Keywords	Educational Modes or Psychology or Theory Educational Research Parent Participation Teacher Education

Check the **Keywords** to see if there are any that could be used to further enhance your search.

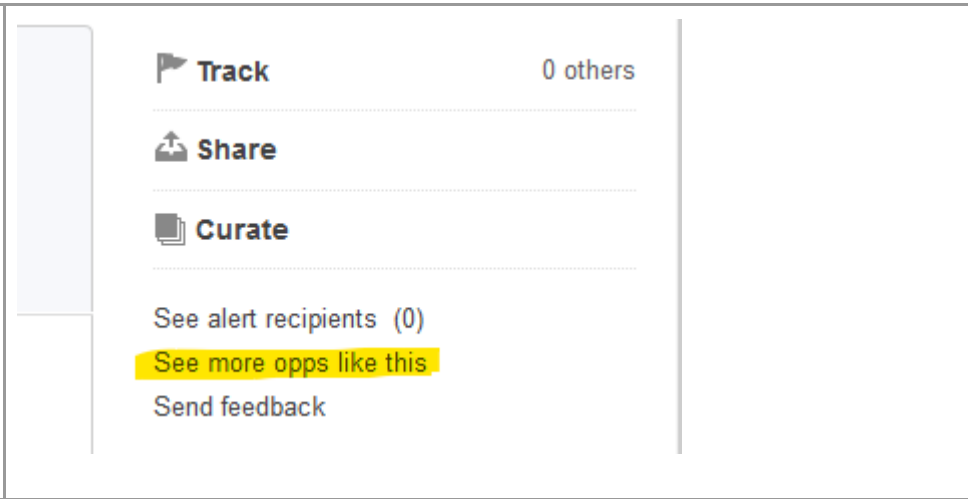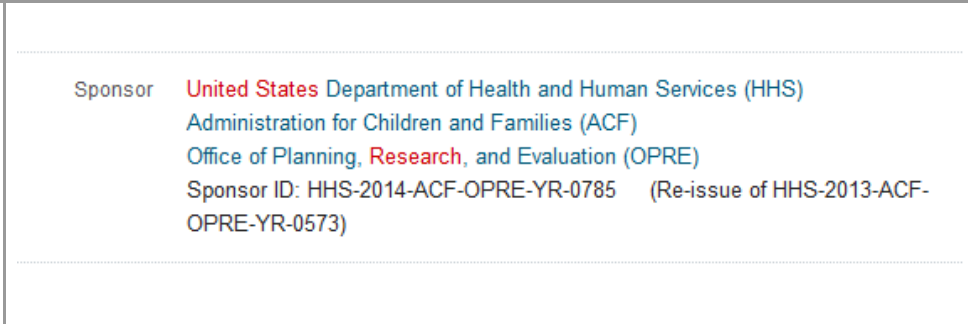|	
Keywords	Early Childhood Education Minority Education Student Enrichment Education Educational Research Community and School Relations

View the funder's **website** to check the full information from the agency. This is always an important step, since the material in Pivot-RP has been edited for brevity.	Full Details Website https://ami.grantsolutions.gov/index.cfm?switch=foa&fon=HHS-2017-ACF-OPRE-YR-1219 Sponsor United States Department of Health and Human Services (HHS)
The **funding contact person** may also be a valuable resource, and if you are serious about an application, it may be wise to email or call them directly to discuss how well your idea matches the parameters of the grant.	**Funding Contact Person** Wendy DeCourcey, Program Office Contact OPRE Head Start Graduate Student Research Grant Review c/o ICF International 9300 Lee Highway Fairfax, VA 22031-6050 Phone: (877) 350-5913 Fax: (703) 934-3740 HSGraduateResearchReviews@icfi.com

Results: Related opportunities

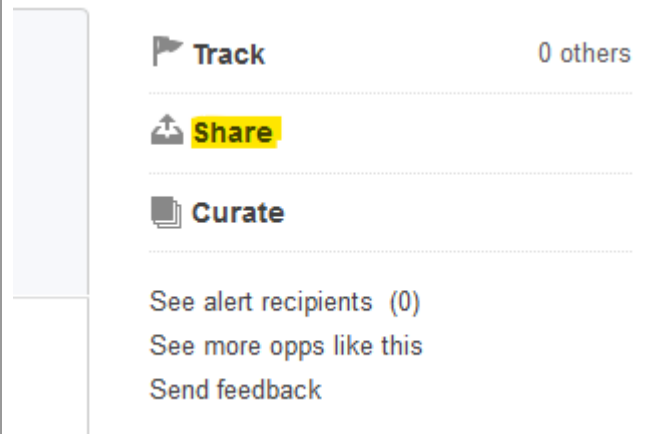|	
As you are looking at individual opportunities, if you are signed in, select the "**see more opps like this**" link. This is a quick way to get a list of opportunities closely related to the one you are looking at, without an elaborate search. The list of results can be quite lengthy, but it is organised in a relevancy rank, which should help.	Track 0 others Share Curate See alert recipients (0) See more opps like this Send feedback
Choosing a **funder name** will run a new search in Pivot-RP and return results for all the opportunities that are available from that funder. Depending on the funder this can be another way to see related opportunities.	Sponsor United States Department of Health and Human Services (HHS) Administration for Children and Families (ACF) Office of Planning, Research, and Evaluation (OPRE) Sponsor ID: HHS-2014-ACF-OPRE-YR-0785 (Re-issue of HHS-2013-ACF-OPRE-YR-0573)

Results: Limited Submission opportunities

Note that some results in Pivot-RP are marked as "**Limited**". This generally means that a limited amount of applications may be submitted from one institution. You should coordinate with the research office before	LIMITED NIH Science Education Partnership Award (SEPA) (R25) 09 Jul United States Department of Health and Human Services (HHS) Applica National Institutes of Health (NIH) Confirr National Institute of General Medical Sciences (NIGMS)

applying.	

Results: Sharing Opportunities
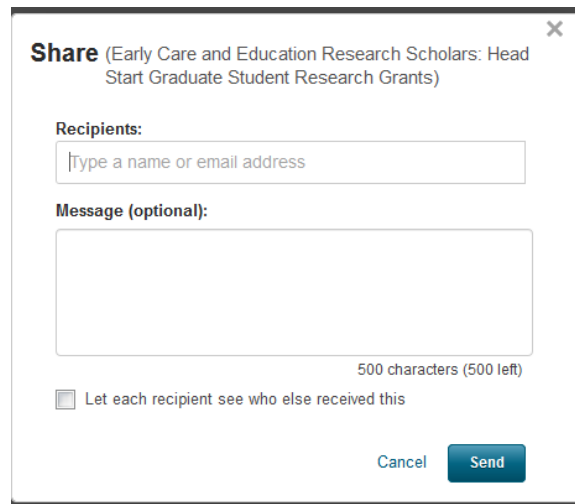
|	
Use **Share** to send opportunities to colleagues or yourself.	Track 0 others 🔼 **Share** Curate See alert recipients (0) See more opps like this Send feedback
When sharing an opportunity, type the name of a recipient and Pivot-RP will autocomplete the emails for members of your institution. You can send to multiple colleagues at once. Pivot-RP allows you to share with anyone within or outside of your organisation. If you share an opportunity with someone who does not have access to Pivot, they will only be able to view the opportunity details for 14 days.	**Share** (Early Care and Education Research Scholars: Head Start Graduate Student Research Grants) **Recipients:** Type a name or email address **Message (optional):** 500 characters (500 left) ☐ Let each recipient see who else received this Cancel Send

You can create and save **Groups** of colleagues that you regularly wish to share opportunities with. Choose Groups from the pull-down menu under your name (or from the home page) and follow the prompts to create unlimited numbers of groups.

If you have created a group(s), whenever you share an opportunity you will have the ability to share it with individuals or a group.
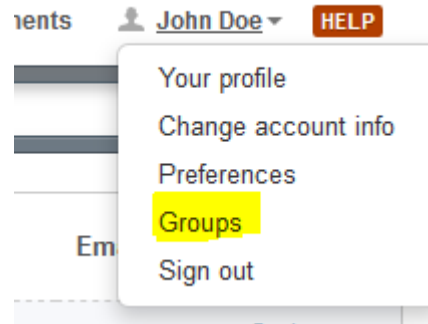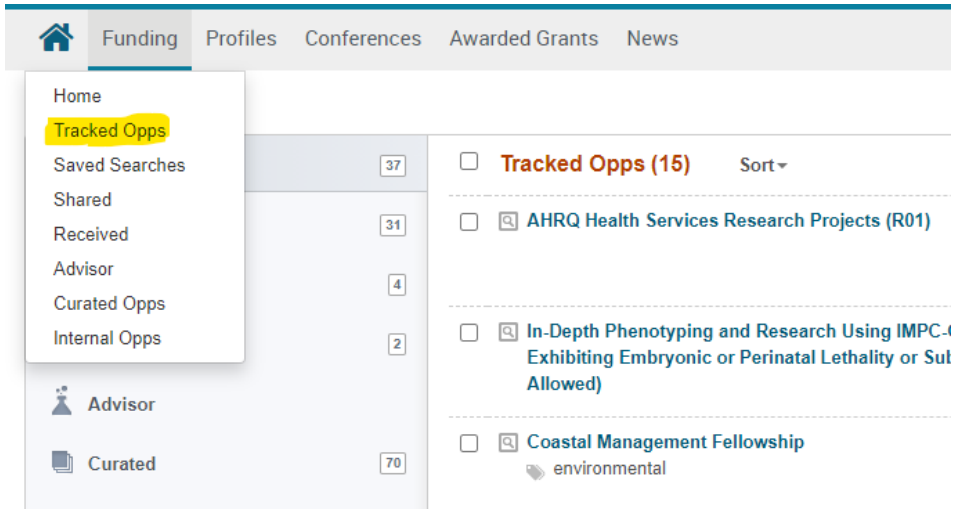
You can **share multiple results** directly from the results list. Click the check box next to each of the opportunities you want to share, or, check the box at the top of the list to share the entire list.

You can also use this method to **track** or **export** multiple opportunities.
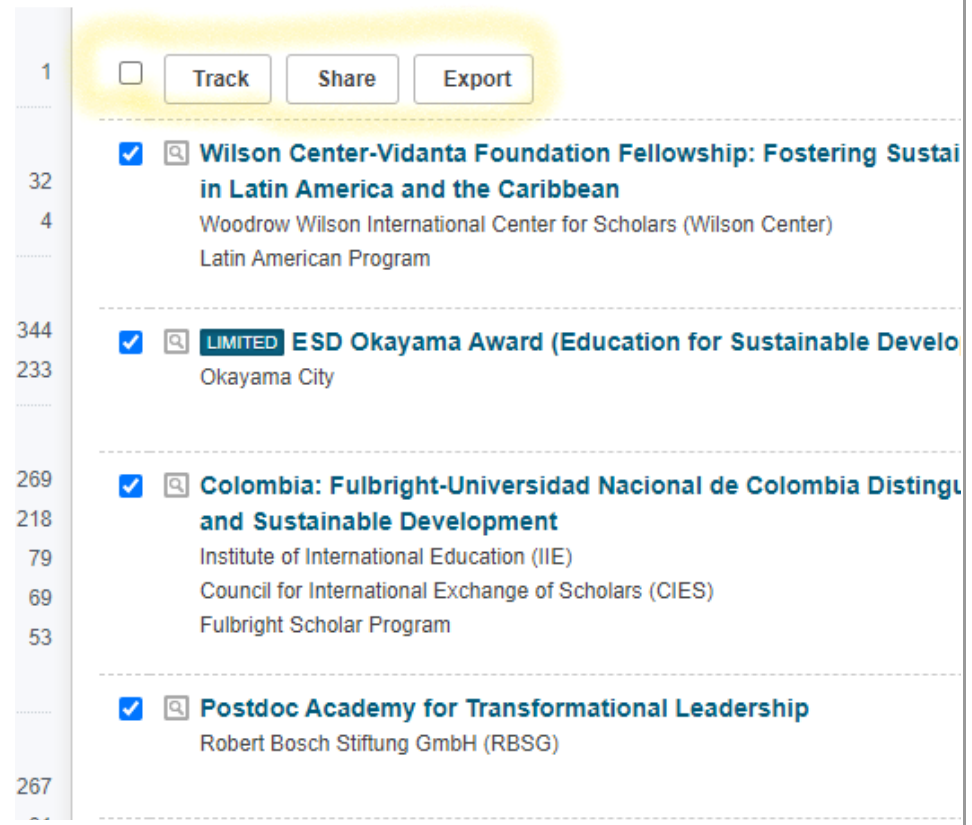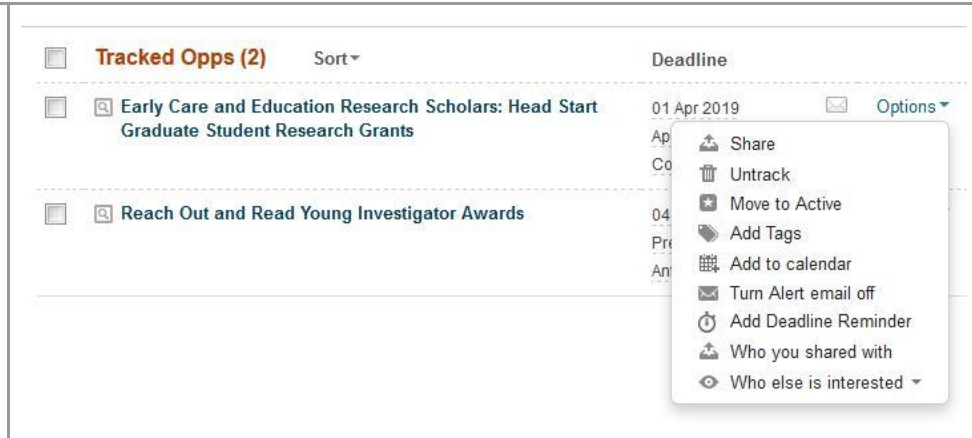
Results: Tracking Opportunities

The ability to track opportunities is one of the biggest benefits of Pivot-RP. If you are tracking an opportunity, you can schedule Pivot-RP to send you a personal deadline reminder or add deadlines to your personal calendar. Pivot-RP will also email you with updates if there are any changes made by the funder to the opportunity.

You may designate any individual opportunity to be put on a "tracked" or "active" list by using the **Track** link on the right.	⚐ **Track** ⬆ **Share**
The list of items on your tracked list, as well as your recent activity, is listed on the Pivot-RP home menu, if you are signed in. Select the Home icon on the navigation bar.	⌂ Funding Profiles Conferences Awarded Grants News Home Tracked Opps Saved Searches [37] Shared Received [31] Advisor Curated Opps [4] Internal Opps [2] ⚗ Advisor ▭ Curated [70] ☐ **Tracked Opps (15)** Sort▾ ☐ 🔍 AHRQ Health Services Research Projects (R01) ☐ 🔍 In-Depth Phenotyping and Research Using IMPC-(Exhibiting Embryonic or Perinatal Lethality or Sub Allowed) ☐ 🔍 Coastal Management Fellowship 🏷 environmental

Choose **Options** to enable **Alert emails**.

You will receive a notification if an opportunity is updated in any way.

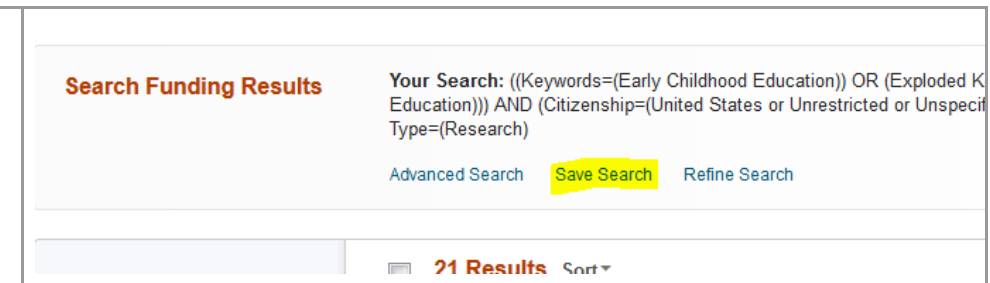|	Tracked Opps (2)	Sort▾		Deadline	
☐	🔍 Early Care and Education Research Scholars: Head Start Graduate Student Research Grants			01 Apr 2019	✉ Options▾
☐	🔍 Reach Out and Read Young Investigator Awards			04	

Options menu:
- 🔼 Share
- 🗑 Untrack
- ➕ Move to Active
- 🏷 Add Tags
- 📅 Add to calendar
- ✉ Turn Alert email off
- ⏱ Add Deadline Reminder
- 🔼 Who you shared with
- 👁 Who else is interested ▾

Saved Searches and Email updates

Once you have a search with which you are satisfied, you may save it and receive updates via email each time a new grant opportunity matching your search is added to the database. You may also save a search and choose not to get email updates, but instead run the search manually at any time in the future.

You can try multiple search strategies and can save multiple searches. No matter how many saved searches you have, you will only get one single weekly email that features results for each of your searches.
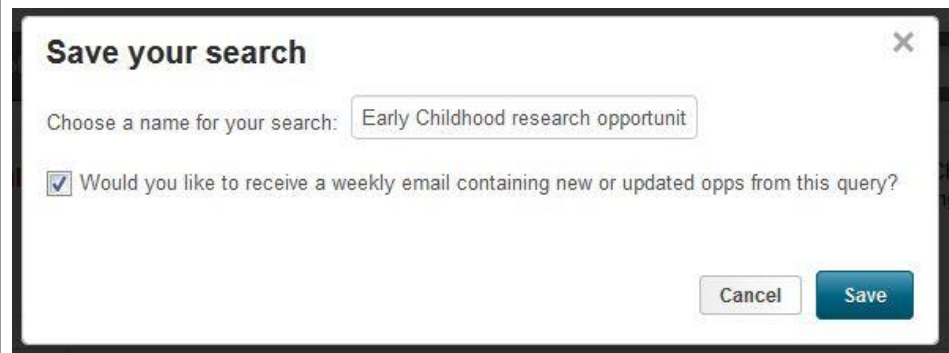
On your search results page, choose **Save Search**.

Search Funding Results

Your Search: ((Keywords=(Early Childhood Education)) OR (Exploded K Education))) AND (Citizenship=(United States or Unrestricted or Unspecif Type=(Research)

Advanced Search   Save Search   Refine Search

☐ **21 Results** Sort▾

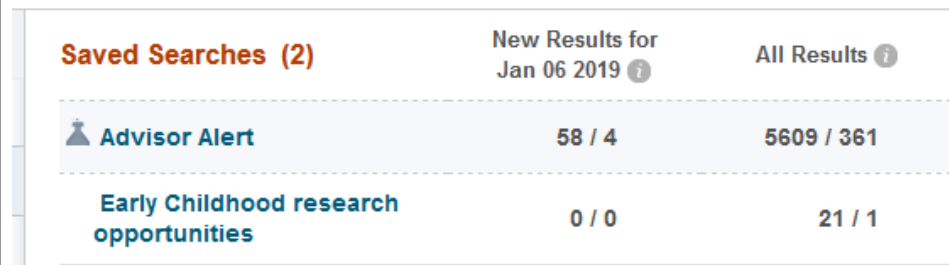|	
Give the search a name, decide if you want weekly email updates or not, and select Save.	**Save your search** ✕ Choose a name for your search: `Early Childhood research opportunit` ☑ Would you like to receive a weekly email containing new or updated opps from this query? Cancel **Save**
A link to your saved searches will also appear on the Pivot-RP homepage (if you are signed in). Follow the **Saved Searches** link to work with your searches	🏠 Funding Profiles Conferences Awarded Grants News ⚑ Tracked — 37 🔍 Saved Searches — 31 ⬆ Shared — 4 ⬇ Received — 2 👤 Advisor 📑 Curated — 70 📊 Internal — 7 **Saved Searches (31)** New Results for Jun 25 2020 ⓘ 👤 **Advisor Alert** 0 / 0 **Aarhus medicine search** 11 / 0 📑 **ANZ medicine search** 23 / 0 📑 **Artificial Intelligence - EU Search** 1 / 0
Select the title of your saved search to view the current results in Pivot-RP that match your saved search criteria. You can limit your view to only the results that were newly added in the past week, or, you can view the complete list of results	**Saved Searches (2)** New Results for Jan 06 2019 ⓘ All Results ⓘ 👤 **Advisor Alert** 58 / 4 5609 / 361 **Early Childhood research opportunities** 0 / 0 21 / 1
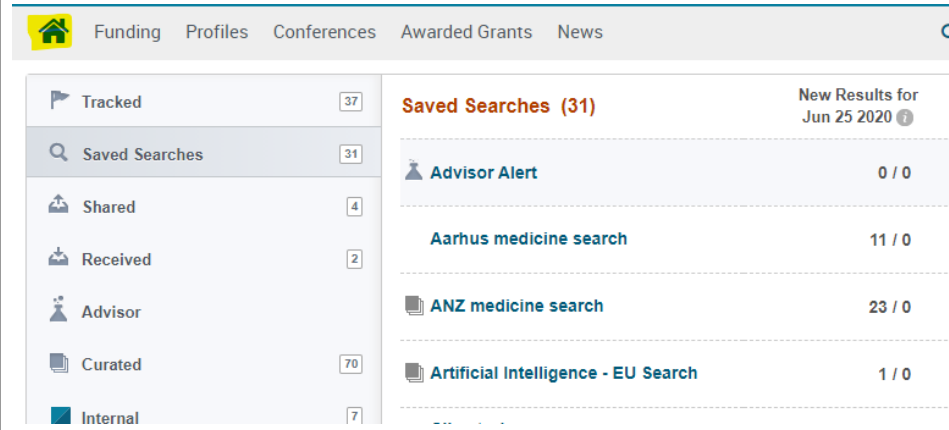
Choose **Options** to edit or delete searches or to change the email alert options.

You may also **share searches** with colleagues. They will receive a unique URL allowing them to view the full results of the search within Pivot-RP.

Getting Help

Pivot-RP provides short and useful "tutorial videos" and "inline help" for most features in the database. Select the "info" icon to get tips.

Selecting the "Help" link from any page will take you to detailed, searchable product documentation and other resources.

Detailed documentation and other resources: https://knowledge.exlibrisgroup.com/Pivot

Pivot-RP tutorial videos can be found on YouTube: https://www.youtube.com/user/ProQuestPivot

General Search Tips

Pivot-RP is a powerful tool, but for a variety of reasons it is not as forgiving as a search engine like Google. We recommend trying a few different approaches and search strategies to get the most relevant results. In some cases, you will find more success searching broad subject terms and then using the filters and refinement techniques to zoom in on opportunities of interest. In other cases, you may have better luck building a sophisticated query using the Advanced Search features.

Many grant funders do not mention specific kinds of research they will fund. Instead, they state broader disciplines within which they will consider applications. Some research topics may not get any results in searching, **but that does not necessarily mean there are no grants for which your project may be eligible.** If this happens, try searching for grants in the broader field(s) within which your project falls. For example, a project to study zebra mussels may be eligible under a grant looking to fund projects in the broader fields of Biological Sciences, Marine Biology, or Environmental Biology, etc.

Remember that you can save multiple searches and search strategies. In addition, the Pivot-RP database is updated daily, and new sponsors and funding opportunities are added frequently. So, it is always possible that a search that did not result in any opportunities one day, may have relevant results another day.

Use Truncation (**Asterisk**), Proximity Operators (**pre/#, w/#**), Exact Phrase Searching (**Double Quotes**), and Precedence (Parentheses) to give your search more flexibility.

Quotes: Searches for exact phrases. Example:
"childhood obesity" searches for opportunities that contain the exact phrase "childhood obesity"

Proximity: Searches for opportunities containing words that lie within a specified maximum distance of each other.
         Example:
(childhood w/5 obesity) - Finds opportunities where the words "childhood" and "obesity" lie within 5 words of each other

Truncated: Inserting an asterisk allows you to search for multiple variations of a word or partial word. Example:
child*- Finds opportunities containing the words "child," "children," "childhood," etc.

- Searches are case insensitive. Using either upper-case or lower-case letters will yield the same result set. Also do not use the articles a, an, or the since the search engine does not search for these.

- With the exception of the hyphen, do not use punctuation marks (slashes, commas, etc.). Punctuation marks in most cases will retrieve erroneous results. This also applies to the **Amount Field**. For monetary amounts, leave out any commas or periods. E.g.: $10,000 = 10000.